

# 2024 Oconto County Youth Fair, Inc August 22-25, 2024 Gillett, Wisconsin

## \*Commercial Space Rental Contract\*

1. This agreement is entered into between the Oconto County Youth Fair, Inc., hereafter referred to as the Fair, and the commercial exhibitor hereafter referred to as the Exhibitor.
2. The Fair agrees to provide the Exhibitor space on the Fairgrounds during the Oconto County Youth Fair for the purpose of exhibiting commercial goods, services, or providing information to Fair attendees.
3. The Exhibitor agrees to pay the rental fee for the space provided and to abide by all provisions of this contract.
4. An indoor and tent commercial space rental includes two parking passes, one folding table and chair. Additional parking passes may be purchased at the Fair office during the Fair.
5. While the Fair will exercise all reasonable efforts to secure commercial exhibits it will not be responsible for any loss or damage to Exhibitor's display or property. Commercial exhibits are displayed entirely at the risk of the Exhibitor.
6. The Fair cannot be held liable for any injury to Exhibitor's employees or Fair guests visiting commercial exhibits.
7. Commercial solicitation and sales on the fairgrounds during the Fair is limited to the confines of each exhibitor's commercial exhibit space. Exhibitors are not allowed to pass out literature or solicit in any location other than their assigned areas.
8. **\*Commercial exhibits must be set up between the hours of 8:00am and 8:00pm on Wednesday, August 21, 2024\***
9. Commercial exhibits are expected to remain in place until 5:00 p.m. Sunday evening for the convenience of Fair visitors. The OCYF would appreciate it if you would PLEASE keep your booth intact until then -THANK YOU.
10. Displays must not obstruct neighboring displays or walkways.
11. The Exhibitor agrees to leave the Fair premises and property covered by this contract in the same condition as when they took possession and further agrees to reimburse the Fair for damage or loss of Fair property.
12. In the event it becomes necessary for an Exhibitor to cancel this contract, a full refund will be made if the Fair Booth's Director receives the cancellation by August 1. Refunds will not be made for cancellation after August 1 or failure to appear at the Fair.
13. Nails or staples may not be used to attach materials to the wood walls in the Expo Building. The Fair will provide sticky putty upon request with which to attach material to the wood walls.
14. Possession or consumption of liquor is prohibited on the Fair grounds and no intoxicating beverages are permitted in commercial exhibits.
15. This contract may not be transferred or assigned without the written consent of the Fair.
16. All rules, regulations, ordinances and laws of the State of Wisconsin, Oconto County, the City of Gillett, and The Oconto County Youth Fair Inc. must be adhered to.
17. In recognition of the family orientation of the County Fair, the Fair reserves the right to regulate and limit materials for display that, in the opinion of the Fair, may be considered objectionable.
18. Exhibitors at the previous Fair will be given first chance to reserve the space they used. After the reservation deadline, space not reserved will be made available to new Exhibitors.
19. Exhibitor must provide a Certificate of Insurance with a minimum of \$1,000,000 liability coverage that names the Oconto County Youth Fair, Inc. as the certificate holder. Certificate is to be returned with the signed contract and rental fee. Exhibitors who do not have or cannot obtain a liability insurance rider can purchase a rider through the Oconto County Fair for \$125 to meet this requirement.

Oconto County Fair  
Commercial Exhibitor Information

**Set Up-Hours:** Wednesday (August 22, 2024) 8:00 am - 8:00 pm

**Exhibit Building Hours:**

Thursday	1:00 pm – 9:30 pm
Friday	9:00 am – 9:30 pm
Saturday	9:00 am – 9:30 pm
Sunday	9:00 am – 5:00 pm

*\*\*\*\*If these times change, we will communicate with each vendor\*\*\*\**

**Rental Fees:**

Inside Space: \$165.00 per 8 ft x 8 ft. space.

Tent Space: \$150.00.per 10 ft x 8 ft. space

Outside Space: \$5.00 per frontage foot with a minimum of 8 feet required. Outside exhibitors must also furnish their own shelter.

\*Electrical service can be provided to outside space if requested of the Fair in advance of the Fair. Please indicate need for service on the contract.

**All payments are due by July 1, 2024 to secure the same exhibit space. If payment is not received, your space will be given out on a first come first serve basis after July, 1 2024.**

\*Direct questions via email: [ocontocountyouthfair@gmail.com](mailto:ocontocountyouthfair@gmail.com)\*

***THANK YOU FOR YOUR PARTICIPATION!  
WE LOOK FORWARD TO SEEING YOU AT  
THE OCONTO COUNTY YOUTH FAIR 2024!***

Oconto County Youth Fair, Inc

August 22-25, 2024

Commercial Space Rental Contract

The payment in full and one signed copy of this contract are due no later than July 1, 2024. A current certificate of insurance carrying a minimum of \$1,000,000.00 liability and naming the Oconto County Youth Fair Inc. as certificate holder must also accompany this contract. A rider can be purchased through The Oconto County Youth Fair Inc. for \$125.00, if you are not able to get your own insurance. Call for details.

Commercial Spaces Offered

Inside Space (8x8 booth) \$ 165.00

Tent Space (10x8 booth) \$ 150.00

Outside \$5.00 x \_\_\_\_\_ ft = \$ \_\_\_\_\_  
(Minimum of 8 feet required)

Insurance Rider (\$125) \$ \_\_\_\_\_

Electrical Service Needed Yes No

For Office Use Only
Total Amount Enclosed
Booth Rental Fee \$ \_\_\_\_\_
Ins. Rider Fee \$ \_\_\_\_\_
Exhibitor has own Insurance Yes No
Total Enclosed \$ \_\_\_\_\_

I request to change my previous booth location from \_\_\_\_\_ to \_\_\_\_\_ if possible.

(Please Print)

Business/Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

I have read the commercial space rental contract and agree to abide by all provisions and requirements.

Exhibitor: \_\_\_\_\_ Date: \_\_\_\_\_
Signature

Fair Board Confirmation: \_\_\_\_\_ Date: \_\_\_\_\_
Signature

Make check payable to: Oconto County Youth Fair
Return this form and payment to:
Oconto County Youth Fair,
Attn: Debbie Woods
PO BOX 502
Gillett, WI 54124

A signed confirmation and acceptance copy will be emailed or sent through mail to Exhibitor.

Thank You!